

# Bylaws of the Piedmont Section of AATCC

## Article I: Name

**Section 1:** The name of this Section is The **Piedmont Section** [Section] **of The American Association of Textile Chemists and Colorists** [The Association].

## Article II: Purpose

**Section 1:** The purpose of the Section shall be:

- To promote cooperation and understanding among those associated with any phase of the textile industry—materials, chemicals, processes, and design—from concept to consumer.
- To render useful service to the membership regarding new developments in the field by securing speakers able to present such information and by the appointment of committees to investigate and report on significant ideas and developments.
- To encourage development of personal acquaintances and friendly spirit among members of the Association.
- To work in close harmony and cooperation with The Association and its objectives.

## Article III: Membership

**Section 1:** The membership shall consist of all members in good standing in The Association who have been designated by The Association to be members of the Section based on their residence within the Section's geographic area or by their choice.

**Section 2:** The term "voting members," as used in these Bylaws, shall refer to Senior Members of The Association.

**Section 3:** Voting on all matters pertaining to the Section shall be by those voting members declared eligible to vote according to Article IV, Section 3 of The Association's Constitution. There shall be no voting by Proxy.

## Article IV: Officers

**Section 1:** The elected Officers of the Section shall be a Chairperson, a Vice Chairperson, a Secretary, and a Treasurer.

**Section 2:** The Officers shall be elected annually (Article V) from those members declared eligible to vote according to Article III of these By-Laws. The Officers shall be elected for a term of three years, and cannot serve consecutive terms.

**Section 3:** As required by The Association a Regional Board Representative shall be elected to represent the Mid-South Region on The Association's Board of Directors. At this revision of By-Laws, the Piedmont Section is the only section in the Mid-South Region. The Regional Board Representative shall be elected for a term of two years and cannot serve more than two consecutive terms.

**Section 4:** The Officers, together with the Regional Board Representative and the Chairpersons of the Standing Committees, (Membership, Program, and Scholarship, as appointed by the Section Chair) shall constitute the Sectional Committee. The Sectional Committee shall be the governing body of the Section. Should any office, other than the Chair or Regional Board Member position, become vacant for any reason, the Sectional Committee shall elect a voting member to fill the unexpired term.

**Section 5:** No member shall hold more than one of the four elective offices at the same time.

## **Article V: Election of Officers**

**Section 1:** A nominating committee of at least five voting members shall be appointed at the 4<sup>th</sup> calendar quarter business meeting by the Chair for the positions with upcoming vacancies due to expiring terms. The committee shall nominate one candidate for each office (Article IV, Section 1) and for Regional Board Representative. The list of candidates to fill vacancies, along with officers currently serving and their term year expiration, shall be presented to the members attending the summer meeting of the Section, and shall be emailed with the 3<sup>rd</sup> quarter meeting announcement.

**Section 2:** Additional nominations, signed by at least twenty (20) voting members, may be filed with the Secretary within fifteen (15) days after the 3<sup>rd</sup> quarter meeting. The Secretary shall then email every voting member a ballot bearing the names of all nominees for each office. The ballots shall be emailed no later than 30 days prior to the 4<sup>th</sup> quarter meeting. Returned ballots shall be counted the day of the 4<sup>th</sup> quarter meeting. Nominees receiving a plurality of votes on properly marked ballots shall be declared elected. If there are no additional nominations, the Secretary shall cast one vote and the slate of candidates presented by the nominating committee declared elected.

**Section 3:** The elected Officers and Chairpersons of the Standing Committees shall assume their office on January 1 following the election. The Regional Board Representatives shall take office on the January 1 following their election.

## **Article VI: Duties of Officers**

**Section 1: Duties of the Chairperson**—The Chair shall preside at all meetings, appoint all committee Chairpersons and shall be responsible for the administration and general welfare of the Section. The Chair shall be an ex-officio member of all committees.

**Section 2: Duties of the Vice Chairperson**—The Vice Chairperson, in the absence of the Chair, shall assume the Chair's duties.

**Section 3: Duties of the Secretary**— The Secretary shall keep all records of meetings and members and be in charge of general correspondence; be responsible for notifying the members of the dates and locations of meetings; and submit to The Association in a timely fashion all reports as may be required. In accordance with Article V, the Secretary shall inform the membership of the selections of the Nominating Committee, prepare, distribute, and receive ballots when necessary.

**Section 4: Duties of the Treasurer**—The Treasurer, bonded by The Association, shall collect and retain custody of all moneys, keeping accurate records of the same and shall pay all bills approved by the Chair; furnish a report to the Section at least yearly, at the fall business meeting and additional reports as called for by the Chair or by The Association.

**Section 5: Duties of the Regional Board Representative**—It shall be the duty of the Regional Board Representative to represent the Section at all Board of Directors meetings of The Association, and to report to the Section on the proceedings of such meetings. The Regional Board Representative is also an ex-officio (voting) member of the Technical Committee on Research (C3) and the Membership Committee (C6) of The Association.

## **Article VII Standing Committees**

**Section 1: Chairpersons** of the following committees shall be appointed each year by the Section Chair with the approval of the Sectional Committee. Chairpersons so appointed shall select their own committee members and shall advise the Chair of their selection. No committee Chairperson shall serve more than three consecutive years unless requested to serve longer by the Sectional Committee.

**Section 2: Membership Committee**—It shall be the responsibility of the Membership Committee to promote the growth of The Association and the Section. The Membership Committee will engage members and non-members to encourage collaboration and participation in activities of the Piedmont Section and of the Association. The Membership Committee will work closely with the Program Committee to accomplish alignment of current and prospective member demographics and needs with planning of section activities.

**Section 3: Program Committee**—It shall be the duty of this committee to handle the arrangements and registration of attendees for all meetings and technical programs of the Section and for securing speakers for the programs; to see that the meeting notice is prepared; after each meeting, prepare a summary and financial report for the Sectional Committee.

**Section 4: Scholarship Committee**—This committee shall consist of a minimum of three Senior members and shall evaluate student scholarship applicants. One member of the Scholarship Committee shall act as liaison to the AATCC Foundation for matters regarding the Charles H Stone Scholarships. The Scholarship Committee shall make recommendations to the Sectional Committee for Piedmont Scholarship award recipients and to the AATCC Foundation for the Charles H. Stone Scholarship award recipients.

### **Section 5: Auditing**

The Section Chair shall appoint at least three non-officer Senior members of the section to serve on the Audit Committee. This Committee shall audit the Treasurer's financial records annually and at other intervals upon instructions from the Chair or the Sectional Committee.

## **Article VIII: Meetings**

**Section 1:** At least three meetings of the Section will be held each year according to Article X Section 4 of the AATCC ByLaws.

**Section 2:** At least one business meeting of the Section will be held each year, at which time the officers shall report on the condition of the Section to the members, any motions by voting members shall be considered, and business concerning the Section may be discussed. Such business session may constitute a part of the stated meetings. As provided in Article VII of these Bylaws, the Chair shall preside at the business sessions; determine the order of business, propriety of motions, length of discussion, method of balloting on acceptable motions, and make such rulings as may be required. The Chair shall preside in a fair manner and in accordance with accepted parliamentary procedure.

**Section 3: Quorum**—Five (5) percent of the voting members of the Section shall constitute a quorum at any business meeting.

## **Article IX: Government and Regulation of the Section**

**Section 1:** The Sectional Committee shall determine the number (in addition to three) of meetings of this Section. The Sectional Committee shall regulate the attendance at and method of conducting the meetings. It shall be responsible for and shall regulate the financial affairs and all activities of the Section not otherwise provided for in these Bylaws.

## **Article X: Amendments**

**Section 1:** These Bylaws may be amended by the following procedure:

Proposals for amendments, signed by at least twenty (20) voting members, may be submitted to the Secretary. Within thirty (30) days of the receipt of such proposal, the Secretary shall email ballots calling for a vote on the proposed amendment(s) to the voting members of the Section. Fifteen (15) days after the emailing of the ballots, those returned shall be counted. Amendments approved by a simple majority of the returned ballots shall be adopted.

## **Article XI: General**

**Section 1:** Nothing in these Bylaws shall be construed as superseding any provision of the Constitution and Bylaws, Rules and Regulations of The Association, in force at present or adopted in the future.