

BY-LAWS

GULF COAST SECTION

AMERICAN ASSOCIATION OF TEXTILE CHEMISTS AND COLORISTS

(REVISED APRIL 1985)

ARTICLE I

Name

The name of this group shall be the Gulf Coast Section, American Association of Textile Chemists and Colorists.

ARTICLE II

Purpose

The purpose of this Section shall be to promote cooperation and understanding among those associated with any phase of textile chemistry, both applied and fundamental, particularly with respect to dyeing, bleaching, printing, and finishing; to render useful service to the membership in regard to new developments; to encourage personal acquaintance and friendly spirit among the members of the Association; and to work within the Constitution and By-Laws of the National Association and its objectives.

ARTICLE III

Membership

The membership shall consist of all members in good standing of the American Association of Textile Chemists and Colorists who are classified by the National Secretary as members of this Section.

ARTICLE IV

Officers

The members of the Governing Board of this Section shall be the Chairman, Vice-Chairman, Secretary, and Treasurer, which shall constitute the Executive Committee; four members of the Sectional Committee; the Councilor(s); and the ex-officio, the immediate active Past Chairman. All but the ex-officio shall be elected annually at the Fall Business Meeting. Each Officer shall be elected for a term of one (1) year. The Councilor shall be eligible for re-election for no more than three (3) consecutive years and no other Officer shall hold the same position for more than two (2) consecutive years.

Should any office, other than that of Chairman, become vacant for any reason, the Governing Board shall elect a member to fill out the unexpired term. All officers shall be chosen from the Senior members. No member shall hold more than one elective office at the same time.

## ARTICLE V

## Election of Officers

Officers shall be elected at the Fall Business Meeting of the Section in accordance with the following procedure:

1. A Nominating Committee of at least three (3) senior members shall be appointed by the Governing Board at least thirty (30) days before the Fall Business Meeting. The Committee shall nominate at least one candidate for each office, after obtaining their consent to serve.

2. This list of candidates, along with a brief outline of the services each has performed for the organization, shall be mailed to all members with the Fall Business Meeting announcement at least fifteen (15) days before the scheduled meeting.

3. Additional nominations signed by at least five (5) senior members, may be filed with the Secretary before the meeting, or nominations may be made from the floor, provided in either case, permission has previously been obtained from the proposed candidate.

4a. If there is a single slate of candidates with no additional nominations, the Secretary shall cast one vote and the slate of candidates selected by the Nominating Committee shall be declared elected.

4b. If there are additional nominations, an affirmative vote, by ballot, of a majority of the eligible members voting, shall be required for election.

4c. Senior members not present may vote by absentee ballot. The ballot must be in the Secretary's hands two days prior to the Fall Business Meeting. The member shall mark his ballot and seal it in an unmarked envelope. This shall be placed in an envelope addressed to the Secretary. The member's signature must appear on the outer envelope. The Secretary will check the signatures against the membership list for eligibility and remove the unsigned envelope containing the ballot following the vote of those present at the meeting. The unsigned envelopes will be given to the tellers, unopened, just prior to the counting of the ballots. The absentee ballots will only be counted on the first tally, none will be counted in the event a run-off election must be held.

4d. Senior members who have executed and forwarded absentee ballots, may, at the Business Meeting, by advice to the Secretary, cancel their absentee ballot and participate in the voting.

4e. The elected officers shall take office as of January 1st of the following calendar year.

## ARTICLE VI

## Standing Committees

Chairmen of the following standing committees (except Budget Committee) shall be appointed each year by the Chairman of the Section. Chairmen so appointed shall select their own committee members and shall advise the Chairman of the Section of their selections.

Meeting Arrangements and Hospitality  
 Program  
 Publicity  
 Membership, corporate  
 Membership, individual  
 Research  
 Budget  
 Auditing

The Budget Committee shall consist of three (3) members - the Vice-Chairman who will serve as Chairman, the Treasurer and the Secretary. The Chairman may form other committees as deemed necessary. The committees must be approved by the Governing Board.

## ARTICLE VII

## Duties of Officers and Committees

## Section A. Officers:

1. Chairman - The Chairman shall preside at and determine the order of business and procedure of all meetings, appoint all committee chairmen (except Budget Committee, see Art. VI), shall be responsible for the general welfare and administration of the Section, shall be an ex-officio member of all Committees, and vote on issues only in case of a tie. The Chairman shall call a meeting of the Governing Board within the first sixty (60) days after taking office and shall call additional meetings of the Governing Board as deemed necessary to govern and regulate the section.
2. Vice Chairman - The Vice Chairman shall assume the duties of the Chairman in the absence of the Chairman, and shall serve as Chairman of the Budget Committee.
3. Secretary - The Secretary shall keep all records of business and technical meetings; maintain an up-to-date list of members; be in charge of general correspondence; have custody of all property, including Archives, of the Section; furnish the Officers of the National Association with such reports as may be required or deemed advisable; be responsible for notifying the members of the dates and locations of meetings, and of the selections of the Nominating Committee; also prepare and distribute ballots when necessary; send personal notice of election and copy of the Section's By-Laws to each candidate elected, immediately following the annual Business Meeting; and shall be a member of the Budget Committee.

4. Treasurer - The Treasurer shall collect and retain custody of all monies and shall pay all bills approved by the Chairman and the Secretary, keeping accurate records of the same; furnish a report to the Section at least once in each year, at the Fall Business Meeting, and additional reports as called for by the Chairman; be a member of the Budget Committee and shall submit his books to the Auditing Committee following the annual business meeting (See Art. VII, Sect. B., Paragraph 8); furnish annually on request of the Association's Auditors, a record of receipts and expenditures for the fiscal year of the National Association ending July 31st.
5. Councilor(s) - It shall be the duty of the Councilor(s) to attend National Council Meetings and to report to the Section on the proceedings of such meetings. If a Councilor is unable to attend a meeting, the Chairman shall appoint a temporary alternate and shall notify the Executive Secretary of the name of the member so designated.

Section B. Committees:

1. Meeting Arrangements and Hospitality - The Meeting Arrangements and Hospitality Committee shall arrange the location, accommodations and services for all meetings of the Section. The Committee shall cooperate with the Program Committee and the Sectional Committee. The Chairman of the Committee shall be appointed from the members of the Sectional Committee.
2. Program - The Chairman of the Program Committee shall be a senior member of the Section. The Committee shall have the responsibility for procuring speakers and shall cooperate with the Subject-Speakers Bureau of the National Association.
3. Publicity - This Committee shall be responsible for all publicity.
4. Membership, Corporate - This Committee shall promote interest in securing new corporate members.
5. Membership, Individual - This Committee shall promote interest in securing new individual members.
6. Research - This Committee shall promote Sectional research activities and papers relating thereto.
7. Budget - This Committee shall prepare and present its budget for the fiscal year to the Sectional Committee at its first meeting in the fiscal year.
8. Auditing - This Committee shall audit the Treasurer's financial records annually after the annual business meeting and before the end of the calendar year; and also at other intervals upon instruction from the Chairman of the Section.

## ARTICLE VIII

## Meetings

At least three (3) meetings shall be held each year, the dates and places to be selected by the Governing Board.

The Annual Fall Business Meeting of the Section shall be held during the last quarter of the calendar year. The business shall consist of election of officers, the presentation of annual reports, the report of the Treasurer, and other pertinent business.

The members present at any business session shall constitute a quorum.

## ARTICLE IX

## Government and Regulation of the Section

The Governing Board shall be responsible for and shall regulate the financial affairs and all activities of the Section not otherwise provided for in the By-Laws.

Generally accepted parliamentary procedure shall be followed in all business meetings.

Only senior members in good standing of the Gulf Coast Section shall have the right to vote in all elections. Voting in person or in absentia by written ballot is permitted in accordance with Articles V and X of these By-Laws.

## ARTICLE X

## Amendments

These By-Laws may be amended by the following procedure:

Proposals for amendments, signed by at least ten (10) members, may be submitted to the Secretary who then informs the Governing Board. Within thirty (30) days of the receipt of such a proposal, the Secretary shall mail ballots calling for a vote on the proposed amendment or amendments, to the members of the Section. Thirty (30) days after the mailing of the ballots, those returned shall be opened and counted. Amendments approved by the majority of the returned ballots shall be adopted.