Piedmont Section Committee
Minutes of Conference Call, 4:00pm, July 25, 2018

In attendance: Lee Lemere, Kevin Jenkinson, Freddy Miller, Gary Lickfield.
(Apologies received from Billy Gardner, John Crocker)

Seminar Planning:
1) Titles of all Technical papers to be sent to Lee Lemere by Friday, July 26, so they can be included in an announcement for the event in next edition of AATCC Review.

2) Catering: Based off the venue/catering proposal submitted by Charlotte Motor Speedway, an attendance of 50 persons would require a contribution of $81.00 per head to the overall cost ($4057.50). This does not include drinks throughout the day – these will be charged individually.
   The proposal does not include provision of a projector – Piedmont Section will have to make arrangements for a laptop and projector for use at the event.

3) Registration Cost: It is proposed that registration pricing should be structured as follows:

<table>
<thead>
<tr>
<th>Registration Type</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Members Registration</td>
<td>$145.00</td>
</tr>
<tr>
<td>Full Time Student Registration</td>
<td>$95.00</td>
</tr>
<tr>
<td>Non-members and all event day registration</td>
<td>$175.00</td>
</tr>
</tbody>
</table>

Final numbers for catering are required 72 hours before the event.

4) Program schedule: This can be finalized closer to the day. It was agreed that the Piedmont Section Annual Meeting should be held immediately prior to the lunch break (Note: Alongside the proposed presentation by Brian Francois on behalf of AATCC National/International).
   In advance of the meeting, a list of current officers will be circulated to all Piedmont Section Members with advice of the meetings. Election of Officers will be held at The Meeting.

Other Business:

Piedmont Section Bye-Laws: The bye-laws filed with AATCC Headquarters were prepared in 1995, so an update is overdue. Lee Lemere is working on an revision.

Meeting closed.

KJ